

## **CANTERWOOD STEP SYSTEM ASSOCIATION**

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**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS** held on April 16, 2015 at the principal office of the Association

BOARD MEMBERS IN ATTENDANCE: [x] Ed Caudill [x] Charles Pruitt [x] Ken Sadoian [x] Alan Weiss [x] Michael Williams \ ALSO PRESENT: [x] Eva Hill (Consultant)

Meeting called to order at 4 p.m. by Mr. Weiss.

The minutes of the meeting held on January 15, 2015 were approved.

Mr. Caudill led a discussion of the Association's financial reports for the periods ending 01/31/2015, 02/28/2015 and 03/31/2015. The reports were found to be in order. Mr. Caudill led an additional discussion concerning the amount of the Association's reserve account (shown on the financial reports under the title "Retained Earnings"). The Board decided to pay the next invoice due to the City of Gig Harbor for sewer charges from the reserve account and to not issue invoices to members for the next regular Step Bi-Monthly Charge.

Mr. Weiss reported that all but three of the members who had not previously complied with the Board's directive to inspect and repair their systems have now provided him with proof of compliance. The Board determined that it would not be appropriate to waive the fines previously assessed against the formerly noncomplying members in light of the expenses incurred by the Board to secure their compliance. Mr. Weiss undertook to request that the Association's attorney report to the Board on the status of the legal proceedings that were commenced to compel compliance with the Board's directive.

Mr. Weiss reported on the status of discussions concerning the possible annexation of Canterwood by the City of Gig Harbor.

Eva Hill reported that the development being planned for Division 14 will need to connect its sewer line to the STEP system. Ms. Hill said that sufficient data is not yet available to permit the Board to establish the terms for such a connection.

There was discussion about when to schedule the next annual meeting of the members and the next Board meeting. No decision was made as to either. Mr. Weiss will communicate with Board members by telephone and e-mail regarding those matters.

The meeting was adjourned at 5:17 p.m.